









El Rancho School's 2024 Summer Camp Kindergarten – 4th Grade

Swim lessons Academics Playtime
Full & part-time schedules Selected camps

Since 1965 El Rancho School has been providing engaging and fun summer camps. Get ready for SUMMER 2024! Campers will have light academics daily. This will be followed by activities tied to the themes of the camps. The first and last camps do not have an academic component. The pool is open for small group swim lessons!

- \$70/day 8 AM – 5 PM
- \$250/M-F 8 AM – 5 PM



<p>Let's swim! Small-group swim lessons for children, ages 2 ½ to 13, are 30 minutes daily. Bring a swimsuit, towel, and sunscreen, and get ready for fun in the pool.</p> 	<p>#3: STEM Camp: July 8th – 19th</p>  <p>Students will explore the world of science, technology, engineering and math. They will participate in hands-on activities and experiments.</p>
<p>#1: Sports Camp: June 10th – 21st</p>  <p>These two weeks are dedicated to teaching fundamental skills and enjoying sports. On some afternoons, students may choose active or relaxed activities (movies about sports heroes & unstructured play).</p>	<p>#4: Art Camp: July 22nd – August 2nd</p> <p>Week #1 is Fine Art: Learn how to draw during this exciting camp. Art campers will be discussing and comparing artists, using a wide variety of media, and playing art games.</p> <p>Week #2 is Creative Crafts: Campers will make craft projects.</p> 
<p>#2: Party in the USA Camp: June 24th – July 3rd</p>  <p>The campers will learn about national heroes, leaders, monuments, symbols, and our 50 states. School closed July 4th & 5th.</p>	<p>#5 Splash Camp: August 5th – 16th</p> <p>Enjoy the last two weeks of your summer vacation with a SPLASH! The campers will enjoy the pool, water games, bubbles, and some surprise activities. We will open our pool for “free swim” an hour each day!</p> 

Kindergarten - 4th Grade 2024 Summer Camp Registration

~ Monday, June 10th - Thursday, August 16th ~

Child's Name: _____

Fall Grade: _____

Child's Name: _____

Fall Grade: _____



SECTION #1 ~ Schedule Arrival 8-9 AM; Pick-up by 5 PM

Weekly Rate \$250.00 (Cash/check only)

Or

Part-Time Daily Rate \$70.00 (Cash/check only)

M/W/F

T/Th

Choose your own _____

Week 1

June 10-14

Sports Camp

Week 6

July 15-19

Science Camp

Week 2

June 17-21

Sports Camp

Week 7

July 22-26

Art Camp

Week 3

June 24-28

Party in the USA

Week 8

July 29 - 8/2

Art Camp

Week 4

July 1-3

Party in the USA

Week 9

August 5-9

Splash Camp

Week 5

July 8-12

Science Camp

Week 10

August 12-16

Splash Camp

SECTION #2 ~ Forms to complete:

My child is currently enrolled at El Rancho School and will attend the summer camp.

Current families may arrive as early as 7:30 AM

Summer 2024 Camp Registration (this form)

Signed, Summer Rules & Regulations and Dress & Grooming Standard

Optional: Swimming Lesson/Sunscreen Permission Slip + Fees

My child is NEW or RETURNING.

Student Application Emergency Card Registration fee \$60/each \$100/2 or more campers

Summer 2024 Camp Registration (this form)

Signed, Summer Rules & Regulations and Dress & Grooming Standard

Copy of child's current immunizations

Optional: Swimming Lesson/Sunscreen Permission Slip + Fees

Note: Lunch & snacks are not provided in the elementary school.

Snack card for 40 snacks; \$1.25 each (\$50 cash)

Payments: Tuition is payable in advance. We do not mail or give out monthly statements. If you need a statement, please ask for one on the 1st of the month. Please pay tuition by cash, check, or money order. **Payments are due on the 1st and late if received after the 3rd of the month. Semi-monthly payments are due on the 1st, late after the 3rd, and due on the 15th, late after the 17th, regardless of your child's attendance schedule.** A \$25.00 late fee will be incurred if payment is not received in full by the due date(s) (no postmarks will be accepted), you will be ineligible for the cash discount, and your credit card will be charged. If the due date falls on a day El Rancho School is closed, on a weekend, or if you are on vacation, payment is due the prior day. If the school is unable to get a credit card authorization code for the tuition plus late fee, families have 5 school days to bring the account current with either cash or another credit card. **If this is not accomplished your child(ren) will automatically be dropped from enrollment. Your child(ren) will not be able to return until the account is made current.** The school reserves the right to cancel enrollment if NSF becomes excessive. _____ Initial

Effective June 10, 2024

El Rancho School's Fee Schedule and Fiscal Policies
Kindergarten - 4th Grade 2024 Summer Camp Registration

Required I, _____ (name as it appears on card), authorize El Rancho School to charge my credit card in the amount of tuition plus late fee(s) on the 4th of the month (and 18th of the month/semi-monthly payments) if tuition is not received.

Visa, Master Card, Discover Card #: _____ Exp. Date: _____/_____/_____ VID Code: _____

Credit card billing address: _____ Zip: _____

Authorization valid until 09/01/2024 Sign: _____ Date: _____

Optional I, _____, authorize ERS to charge my card in the amount of tuition on the 1st-3rd of each month.

Summer registration fee: There is a \$60.00 fee for a new student and \$100.00 for two or more new students in a family. The amount is nonrefundable after paid and is due with the signed 2023 Summer Camp Fee Schedule and Fiscal Policy Agreement (this form). Swim lesson-only registration is \$25.

Discounts: (1) There is a 10% discount on monthly tuition of 2 or more children attending El Rancho School full-time (daily, including morning, afternoon, and extended daycare) and living together in the same household. The discount only applies when tuition is paid in advance, according to the payment terms of this agreement. Discounts will be forfeited on any month the payment is received late.

Returned Checks: There is a \$35.00 charge for all returned checks. If your check does not clear you are ineligible for the cash discount. Your credit card will be charged accordingly, and will include the late fee (\$25) and returned check fee (\$35). If we receive two returned checks within one year your tuition payments thereafter will be automatically run on your credit card between the 1st and 3rd of each month.

Refunds: Staff and facilities must be paid whether used or not, so there are no credits/refunds for absences, illnesses, quarantine, school closure, or stay-at-home orders. Part-time students may add an extra day if space is available, but may not switch a normally attended day for one that is not part of their schedule.

After 5:00 PM: There is a \$5.00 per child late charge for children picked up after 5:00 PM, which doubles every 5 minutes or portion thereof, payable immediately. This charge is a penalty to discourage late pick-up. Parents who habitually pick up their child after 5:00 PM will be asked to disenroll.

Drop Notice: We require 5 school days of advanced written notice to the office to drop from enrollment. You will be financially responsible for this period whether or not your child attends.

Modifications: Any changes to the Tuition Schedule and Fiscal Policies will be made by written notice to each parent at least 10 days before going into effect.

Excluded: Students may be excluded, without prior notice, from the school at the sole discretion of the principal, or her designee, for behavior deemed extremely inappropriate. Parents of students who have been expelled will be financially responsible for tuition through their last day of attendance. Any registration, enrollment, and/or supply fees previously paid will be forfeited.

Placement: Placement in classrooms at El Rancho School is determined by social and academic evaluation done by the school staff. Therefore, all students will be evaluated by school personnel before enrollment in the program. The school does not guarantee placement with a specific teacher.

Falsifying information on school forms or omitting important information that would significantly affect the school's ability to properly and safely serve all student's needs, would be considered grounds for dismissal, and would be at the sole discretion of the school. Any controversy or claim, by the parent with the school, shall be settled by arbitration per the Commercial Arbitration Rules of the American Arbitration Ass'n, and judgment upon the award rendered by the arbitrator may be entered in any court having jurisdiction thereof. We do not discriminate based on race, color, creed, sex, religion, national or ethnic origin. The above policies apply equally to preschool and elementary students, both full and part-time unless otherwise stated in this agreement.

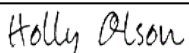
Please Initial and sign below to enroll the above-named student in EL RANCHO SCHOOL.

_____ I have read, fully understand, and agree to the above information and policies and have received a copy. I agree to pay all costs for the collection of delinquent accounts, if necessary. I/We understand and accept the terms of the 2024 Summer Camp Fee Schedule and Fiscal Policy. I/We agree to pay to the school all tuition fees and other charges that are a part of this Agreement.

_____ Yes, we have completed the required credit card information.

Both parents/guardians must agree and sign below.

_____	_____	_____
Print Name Parent/Guardian #1	Parent/Guardian's Signature	Date
_____	_____	_____
Print Name Parent/Guardian #2	Parent/Guardian's Signature	Date

 _____ El Rancho School Representative Date: March 01, 2024

El Rancho School

Rules & Regulations, Dress & Grooming Standard & Illness Policy for Summer Camps page 1 of 3

Effective June 10, 2024

HOURS OF OPERATION: El Rancho School is open from 7:30 AM – 5:00 PM Monday – Friday. Summer camp hours are 8 AM-5PM daily. The school closes promptly at 5:00 PM. We have a late fee, not to generate revenue, but to strongly discourage parents from picking up their child/children after the school closes. Please keep in mind that 5:00 PM is when we lock the school and leave. If you are unavoidably late and must pick up your child after we close, please call us as soon as you know. Please bring a check or cash to pay the fee when you pick up your child after 5:00 PM. We will prepare a receipt the following day for a cash payment.

ATTENDANCE: Summer camp begins at 9:00 AM, however, students may arrive any time after 8AM. First through fourth-grade campers are not required to be signed in or out.

Sample camp schedule:

Time	Nonacademic Weeks	Academic Weeks
7:30-9 AM	Outside free play	Outside free play
9-10 AM	Sports and Splash Camp Activities	Light academics tied to weekly theme
10-10:30 AM	Morning outside snack recess & free play	Morning outside snack recess & free play
10:30-11:30 AM	Sports and Splash Camp Activities	Light academics tied to weekly theme
11:30-12	Sports and Splash Camp Activities	Activities tied to the weekly theme
Noon-1 PM	Outside lunch & free play	Outside lunch & free play
1-3 PM	Sports and Splash Camp Activities	Activities tied to the weekly theme
3-3:30 PM	Afternoon outside snack recess & free play	Afternoon outside snack recess & free play
3:30-4:15 PM	Crafts & group games	Crafts & group games tied to the weekly theme
4:15-5 PM	Free play	Free play

Classrooms are locked at 3:00 PM because it is dangerous to have any place on our campus that students can be alone and not supervised. Also, classrooms are cleaned and sanitized by the teacher before he/she leaves and locks the doors. Students are given several opportunities and reminders to get all of their things out of the classroom before being locked. Please do not ask school administrators to unlock a classroom for your child to get their things. Classrooms are opened every morning at 8AM.

Student lunches and snacks need to be brought from home ready to eat. Unfortunately, we don't have the facilities to store lunches and snacks in the school refrigerator or to heat meals for students. **Students are not allowed to share food.** All food items that are not eaten are to be taken home, not thrown away, so the parents know what the child has eaten, or not eaten.

Gum, soda, chocolate in any form, and candy are not permitted at school, in student lunches, snacks, or at class parties. Please do not send them. We strongly recommend that sugar or sugar substitute treats be omitted from student lunches. The following are a few suggestions that can be served at parties: crackers and cheese, meat slices, vegetables and dip, dried and fresh fruit, 100% juice drinks and popsicles, yogurt, sandwiches, deviled eggs, pasta, casseroles, muffins, and salads. We have found that our students do not notice that their snacks are sugar-free as long as they are pretty. Often we hear that children think a party in itself is a treat and special snacks only contribute to the overall excitement.

Please do not bring your pet on campus. Our liability insurance does not cover pets. It is not safe to leave dogs in unattended vehicles in the parking lot.

STUDENT BEHAVIOR: Students must abide by posted classroom and playground rules. Children are expected to pick up after themselves. Students must treat others with respect. We expect all students to be courteous, demonstrate good manners, and follow directions. Students will not push, shove, hit, kick, spit, bite, trip, bully, cyberbully, forcefully handle other children, call other people names, or threaten others. Children must not act as if they are playing with weapons. Weapons are never to be brought to school (guns, razor blades, knives of all sizes, etc.); these are grounds for expulsion. The school does not allow students to use profanity or language "unbecoming" children.

Children may not share hair combs or brushes at school. Students who have lice or nits will be sent home, and may not return to school until they are nit-free. Shampoo treatments do not kill all nits. Please request lice information from the front office if necessary.

El Rancho School
Rules & Regulations, Dress & Grooming Standard & Illness Policy for Summer Camps page 2 of 3

Parents may not go in or use student restrooms. Please ask for directions to an adult restroom.

Occasionally a parent on campus notices a child using inappropriate language or behavior with another student. Please, do not address such a situation personally; tell a staff member what you observed and it will be handled by one of our staff members, perhaps not at that moment, but as soon as the appropriate person becomes available.

At parent gatherings off campus, like student's birthday parties, El Rancho School staff members and school policies are often a topic of conversation. The school requests that parents be careful that students are not within hearing if negative comments are made. Such comments lead to students using disrespectful behavior to that staff member and are told to the staff member by the child, creating ill will. If you have a problem, dispute, or concern, please address it respectfully with the appropriate staff member so that problem solving can be accomplished. An administrator is always on campus, but may not be immediately available. If they are not, please leave a message or note to telephone you.

Illicit drugs are strictly prohibited on campus, as are smoking and drinking alcohol. We can't release a child to an adult who looks/acts/smells as if they are under the influence of drugs or alcohol. Please do not place our staff in the position of trying to determine if you are capable of safely transporting a child.

Birthday Party Invitations We want to eliminate any hurt feelings among the children and hope this policy will be useful to all. We have developed a system for invitations to efficiently reach families with plenty of time for RSVPs. If you would like to distribute invitations at El Rancho School, please follow the guideline: Bring in enough invitations for all the campers in your child's group at least two weeks before the party. Note: If you choose to invite a few children to a party, we are not able to distribute those invitations. El Rancho School does not hand out school/class directories, so you may want to ask the parents of your child's friends for their phone numbers.

Inappropriate Messages: Suggestive, unpleasant, or inappropriate words or designs on backpacks, lunch or book bags, binders, book covers, bathing suits, hats, gloves, games, or clothing is strictly prohibited.

Consequences

The school will notify parents either in writing or by phone if their child misbehaves or does not follow the school rules. If the behavior is believed by the administration to warrant the child being picked up from school, the parent will be notified immediately, and the child must be picked up within the hour. Repeated or very severe misbehavior is grounds for suspension and/or expulsion at the principal's, or her designee, sole discretion.

Dress Code

Clothing: Students should wear clean, modest, well-maintained, proper-fitting clothing of their choice, using the general guide of appropriateness. Students may not wear costumes, pajamas, or "low-rider" shorts or pants to school. Spaghetti strap tops (straps must be at least one inch wide), tube tops, midriff tops that show the stomach, shorts with an inseam shorter than five inches, basketball jerseys without an undershirt, or other immodest clothing is inappropriate.

Bathing suits: Bathing suits must be modest. Girls may not wear string or very small bikinis.

Shoes: Your child's safety at school is our most important goal; therefore, children may not wear footwear that has slick soles, low or high heels, flip-flops, or any footwear that hinders their movement during active play, such as sandals without a back strap. Closed-toe sandals may be worn, provided they have a back strap.

Jewelry: Campers may wear one small pair of stud earrings. Students may not have any other body-piercing jewelry or visible tattoos. Cosmetic make-up is not allowed.

Hair: The children's hair can't be dyed or bleached, shaved to the skin in non-traditional styles, all over the head, or worn in spikes, or other "punk" styles like a Mohawk. Hair will be brushed and look neat. Hair "tails" for boys are not acceptable.

If you are unsure if your child's item may be a prohibited item, please re-read the school's Character Development Program on our website www.elranchoschool.com. If your item is not in the spirit of this program, it is inappropriate. If your child violates this policy, a note will be sent home to you. We will not discuss the violation with your child. If you have any questions, please contact our school principal, Holly Olson.

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Rules & Regulations, Dress & Grooming Standard & Illness Policy for Summer Camps page 3 of 3

Illness Policy

ILLNESSES: Please do not “mask” childhood illness symptoms, such as high temperature, by giving Tylenol or other medicines, and then send your child to school. It is unfair to the child, their classmates, and school staff. Ill children are expected to be picked up within one hour of the time that the parent is contacted. Children who are ill or are contagious must not be brought to school. Unvaccinated students may be temporarily excluded from the program should an outbreak of two or more cases arise.

School administration notes, on our Illness Board, any students who call in or are sent home ill. We record the time, the illness, and when the child may return to school. Please make sure you do not bring your child back to school before this date. Our Illness Board is located by the school office.

Ailment	The child may return to El Rancho School . . .
Flu and Fever	No fever and 48 hrs. after fever-reducing medicine has worn off
Diarrhea and Vomiting	24 hours after the last bout
Chickenpox	When all pox have been scabbed over
Fifth's Disease	48 hours after the fever has broken
Impetigo	24 hours after the cream has been applied; the area must be covered if oozing with gauze and medical tape (Adhesive bandages do not stay on well enough.)
Head Lice	When all lice and nits are gone
Ring Worm	24 hours after treated with a topical regimen
Pink Eye	24 hours after antibiotic treatment
Excess/colored mucus	No fever and a note from the child's doctor stating that the child is not contagious
Coughing	24 hours after cough is gone

It is our policy that students with head lice or “nits” (eggs) in their hair will be excluded from school and must be picked up immediately. To return to school, their hair must be treated and nit-free.

Medicine is only administered by our office staff. By law, this includes aspirin, cough drops, sunscreen, and chapstick containing SPF. If your child needs medication to be administered at your child's lunchtime, please fill out the Permission to Administer Medicine form located in the front office. All medication must be in the original container with the child's name on it and must be picked up on the last day the medicine is to be administered. Further directions are on the permission form.

If your child needs medication to be administered, please fill out the **Permission to Administer Medicine** form located in the front office. **All medicine must be walked into the school by the parent, provided in the original container, and have the child's name on the container.** Parents are responsible for locking medication, which needs to be refrigerated, in our preschool kitchen refrigerator.



----- **Please Sign & Return** -----

El Rancho School
2024 Summer Camp Rules & Regulations, Dress & Grooming Standard, & Illness Policies

I have read and fully understand the information and policies, and have received a copy. I agree to abide by the same. Any modifications to the El Rancho Elementary School Rules & Regulations and Dress & Grooming Standard will be made by written notice to each parent at least 10 days before going into effect. The above policies apply equally to full-time and part-time students.

Both parents must sign and return with student enrollment paperwork and fees.

Student(s): _____

 Parent's Name

 Parent's Signature

 Date

 Parent's Name

 Parent's Signature

 Date